

## Friends of the Ringwood Public Library Meeting Minutes, August 11<sup>th</sup>, 2016

**Next Meeting:** September 8th, 2016

**Attendance:** Kathryn Grant, Jessica Einreinhof, Marge Gavan, Carole Baligh, Gail Lubot, Susan Rakosi Rosenbloom, Claire Axelrod, Arlene Hess Thorn, Karen Marcus, Eileen Manley, Lauren Tuttle, Amy Boyle Geisel, Heather Cladwell, Anne Seibecker, Arlene Hess Thorn,

**Minutes:** Kathryn Grant moved to approve the June 9, 2016 minutes. Karen Marcus seconded the motion. Anne Seibecker and Heather Caldwell abstained. Motion passed.

**Treasurer:** Carole Baligh reporting. Our balance through August 11, 2016 was \$33,542.48.

**Library Association** – Karen confirmed the Library Association governs the library and if you become a member, you can vote for the board in December. You must become a member by 10/1. A mailing should be sent early September instead of mid October. Arlene will recommend at 8/22 board meeting to send mailing on 9/1. Amy recommended the board to vote to send out town wide mailing in December for annual membership.

**Friends of the Library** – The Friends membership is for the calendar year, January – December. Eileen volunteered to send out an email notice on 12/31 to remind members to pay the yearly dues. Karen recommended Friends should become its own entity as a 501C3. A committee should be set up to do this over the next year. A lawyer would assist in setting up and completing forms. The group should reach out to an Association library for their opinion and ideas. It would need to be determined the advantages and disadvantages. Upon any changes, the By Laws and Constitution would need to be updated. It was noted that if the change was made, all funds would need to be spent. The new Friends group would not be able to take the funds with them. Kathryn is stepping down from Presidency and does not know if it is a good time to make changes.

**Berta's Fundraiser** – Karen confirmed March 31, 2017 is available. Rates may change from \$36/head.

**Motion:** Kathryn Grant moved to change date to March 31, 2017. Amy Boyle Geisel seconded the motion. Motion passed unanimously.

**Book Sale** – Books will be collected 10/8-10/13 and set-up will be 10/10-10/13. Preview will be 10/13 for one hour offered to seniors and Friends Members. Book sale will be held on Friday, 10/14 and Saturday, 10/13 during library hours. Amy asked the Ryerson Middle School music teacher to perform. Karen asked Richard Stillman Production, a children entertainer to perform. Eileen will provide free drinks, laminated bookmark and balloons for a count down. Anne inquired if there was an archive of past book sale flyers to show case a history. Amy will contact the newspapers. Heather volunteered to do the social media. Karen is advertising committee. There will be a Friends membership table. Additional suggestions should be brought to September's meeting.

**Motion:** Amy Boyle Geisel moved to spend up to \$50 on town A-frame signs. Karen Marcus seconded the motion. Motion passed unanimously.

**Brochure** - Arlene provided a sample Friends brochure from a neighboring library. The brochure provided information on the Friends and had a membership form.

**Book Page** – Arlene recommended Friends sign up for Book Page @ \$500/year. Amy will research and have details for next meeting.

**Library Administration** – Karen asked that if anyone had questions or concerns in regards to the library administration changes to contact her. The administration changes are scary, but the library would like to improve and grow. She understands that it is sad to see people gone.

**Meet & Greet** – the scheduled September Meet and Greet is cancelled.

### Announcements

- Elise Bedder will be the new Library Director as of September, 1<sup>st</sup>.
- Kathryn Grant and Jessica Einreinhof asked to step down from their Friends of the Library positions as President and Secretary.

Respectfully Submitted,  
Jessica Einreinhof, Secretary  
September 8th, 2016