

## Minutes of Friends' Meeting of May 8, 2019

Called to order at 7:36 pm.

In attendance: Lisa Petri, Eileen Manley, Marge Gavan, Anne Siebecker

Library Tech Supervisor, Heather Caldwell, was also present

**President's Remarks:** Lisa Petri welcomed everyone to the meeting.

**Approval of April 18<sup>th</sup> Minutes:** Eileen Manley moved to approval; Lisa Petri seconded; approved with two abstentions.

**Treasurer's Report:** See attached. Current balance is \$19,962.09, which includes five outstanding expenditures not yet paid. Eileen Manley will investigate further into these items so that the Friends may approve final payment or reversal of these expenses.

**A Staff Request for Funds** was submitted by Heather Caldwell in the amount of \$233.73. This would cover materials for a STEAM program what will run concurrently with the 2019 *Universe of Stories* Summer Reading Program, which starts June 25th. See attached. Lisa Petri moved and Marge Gavan seconded to disburse these funds from the Friends' treasury. All in favor.

### Board Business:

- (1) Search for a new director is down to two applicants; one was personally interviewed today and the other will be interviewed next week.
- (2) The new Doll House for the Children's area has been ordered.
- (3) New tables and more comfortable chairs will be ordered for the Children's Section. The whole area will be rearranged, with the I-pads going to the back of the children's space.
- (4) Bids are currently being sought for the HVAC system; the Board will apply for a state grant to help fund a new system.

### Old Business:

- (1) **Author visit by Courtney Carbone** is this Saturday at 10:30 am. Following her speaking to the children, she will sign books available for purchase, while yoga and other activities will be ongoing. Lisa Petri will bring juice boxes and snacks. Due to the small number of registrants, at this time, Heather Caldwell suggested that the affair could be held in the Children's Area, subject to moving the tables. She and Lisa Petri will make the final decision on Friday. Some suggestions for a better flyer were made; PR went out to all the schools, Scouts, Ringwood Moms, etc. Samples of her books were given to all the elementary schools. The author is not charging a fee. All Friends who will help should arrive by 9:30 am. A Friends' table will be set up in the lobby.
- (2) **A Revised and Approved Mission Statement** will be sent to the Board for approval. Once that is done, hard copies will be available for all Friends' members.

**New Business:**

- (1) Election of officers. Marge Gavan was selected as Nominating Committee, and will bring the slate of officers to the June meeting, when it will be voted upon.
- (2) On June 11<sup>th</sup>, a seminar is being held at the New Milford Library on Library Foundations. This may supply us with enough information to determine whether the RPL should form a Foundation. Eileen Manley is willing to go, perhaps with Karen Marcus and Lisa Petri. The program is hosted by BBCLS.

Our next meeting will be Wednesday, June 12<sup>th</sup> at 7:30 pm. Dates for meeting starting in the fall will be discussed at that time.

Meeting adjourned at 8:30 pm.

Respectfully submitted:

Eileen Manley