

**Library Association of Ringwood Inc.**  
Board of Trustees Meeting February 26, 2018  
Ringwood Public Library (“RPL”)

*OPEN SESSION*

**ATTENDANCE:** Amy Boyle Geisel, Heather Nemeth, Heather Manley Caldwell, Ed Thomas, Karen Marcus, Susan Rakosi Rosenbloom, Amanda Beth McCormick Gillman, Anne Siebecker, Lisa Straubinger, Elise Bedder, Wendy Sanford

**Absent:** None

**Call to Order and Statement of meeting notice:** The meeting was called to order at 7:37 PM by President Amy Boyle Geisel and she read the following statement: Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, WGHT, Channel 77, Borough Manager, and the RPL website. Notice was posted inside the library.

**Minutes:** Karen Marcus made a motion to accept the Open Session Minutes of January 22, 2018. Heather Nemeth seconded. The motion carried. Anne Siebecker made a motion to accept the Executive Session Minutes of January 22, 2018. Karen Marcus seconded. The motion carried.

**Treasurer’s Report:** see pages attached. Heather Manley Caldwell reported that the budget committee is meeting on Thursday. She shared how the Fidelity account is invested. Anne Siebecker asked about what stocks the money is invested in and how we could find this out. Borough funding, salary & wages will change due to change in the town’s budget costs. The town is asking for cutbacks. Elise is working on determining areas where cutbacks can be made. An insurance review is pending for possible savings. Borough receives reports of profit & losses and unpaid bills. Amy Boyle Geisel asked for a note that specifies which accounts

are protected for emergency purposes. A note will be added as a footnote to reports. Report for state aide is due in March.

**Correspondence:** None

**Committee Reports:**

**Building/Creative Library Concepts:** Creative Library Concepts dropped off four pieces of furniture for review. The committee is going to meet to decide on the vision for the children's section. The electrician was in to help determine the best location for the iPads. Plates are already located in the floor.

**Strategic Planning:** Many meetings have taken place. A retreat is currently being planned. A date is being hashed out. The retreat will be used to look over the outline of the plan. People being invited to the retreat: stakeholders (Library Board, Friends, Town Council,)

**Friends:**

- Stuffed Animal Sleepover 1/26-27 raised \$123
- Dine to Donate - Maggie's 1/31 raised \$75

Upcoming Events:

- Dine to Donate - Pizza One 3/13
- St. Patrick's Day Family Fun Event 3/24 (looking for volunteers)
- Escape the Library 4/14
- Fall Fundraiser - Berta's Chateau 11/16

Possible Programming:

- Shakespeare programs for both adults and children.
- Summer reading program with Mrs. Romano (discussion of how this program will mesh with the current library summer program needs to take place).
- Take your Mother to Tea at High Societea in Wayne on 5/5 or 5/20. Maximum of 50 people. \$28 per person

A motion was made by Amy Boyle Geisel to authorize the Friends to spend \$60 to support the Escape the Library program. Amanda Beth McCormick Gillman seconded. The motion was carried.

**Public Hearing:** Amy Boyle Geisel made a motion to go into Public Session at 8:38 PM. Amanda Beth McCormick Gillman seconded. The motion was carried. Wendy Sandford mentioned the upcoming St. Patrick's Day music program scheduled for 3/13/18.

Amy Boyle Geisel made a motion to come out of public session at 8:40. Heather Manley Caldwell seconded. The motion carried.

**Board Comments:** None

**Director's Report:** Elise Bedder produced the attached 3 page report which also included reports for Adult Reference, Children's & Tweens, Young Adult and Technology.

**Old Business:** We are still waiting on an AV quote. It was held up because of a pause in communication due to illness on the part of the provider.

**New Business:** None

**Unpaid Bills:** Amy Boyle Geisel made a motion to pay the unpaid bills. Karen Marcus seconded. The motion passed.

**Executive Session:** At 8:52 Amy Boyle Geisel made a motion to come out of open session. Karen Marcus seconded. The motion passed. At 8:53 Amy Boyle Geisel made a motion to move into Executive Session. Susan Rakosi Rosenbloom seconded. The motion passed. At 9:31 Amy Boyle Geisel made a motion to come out of Executive Session. Susan Rakosi Rosenbloom seconded. The motion carried. At 9:32 Amy Boyle Geisel made a motion to go into Open Session. Karen Marcus seconded. The motion passed. Amy Boyle Geisel made a motion to verify the

motions accepted in Executive Session. Heather Nemeth seconded. The motion passed.

**Adjournment:** Karen Marcus made a motion to adjourn at 9:33pm. Heather Nemeth seconded. The motion passed. The next regularly scheduled meeting of the Ringwood Public Library Board of Trustees will be held on Monday, March 26, 2018 at 7:30 PM.

Respectfully submitted,

Lisa Straubinger, Secretary

February 26, 2018