

Library Association of Ringwood Inc.  
 Ringwood Public Library- Haff Community Room  
 Board of Trustees Meeting  
 November 25,2019 - 7:30pm

**ATTENDANCE:** Amy Boyle Geisel (“ABG”), Amanda Beth McCormick Gillman (“Amanda”), Lauren Maguire, Beth Conroy, Susan Rakosi Rosenbloom, Anne Siebecker, Linda Schaefer, Karen Marcus, Director Dan Parker. Member of the Public: Wendy Sandford.

**Absent:** Ed Thomas.

**Call to Order and Statement of meeting notice:** The meeting was called to order at 7:34PM by President Amy BG and she read the following statement: Adequate notice of this meeting was provided in the usual course to the Suburban Trends, Record, Herald News, Borough Manager, and the RPL website. Notice was posted inside RPL.

**Consent Agenda\*:**

**I. Approval of Minutes:**

- 10/28/19 Board Meeting, Open Session, 4 pgs.attached.

II. Director seeks approval of attached 1 pg. 2020 Holiday Schedule; 14 days closed.

III. Director seeks approval of attached 1 pg.2020 Pals Plus Fee schedule, \$22,890 total.

IV. Director seeks authority to raise copier fees from .10 to .25pp for black and white copies, effective 1/1/20.

V. Director seeks authority to purchase 6 additional childrens room chairs from Creative Library Concepts pursuant to the attached invoice d. 11/15/19 in the amount of \$2003.40. These chairs would replace the current chairs at the computer table/area.

VI. **Directors’ Report** ( 1 page), **Children’s Programs Report** ( 1 pg.), **Adult Services Report** (1 pg.). **Tech.Services Report** ( 1 pg.), attached.

VII. Friends Report: 1 pg.finance summary attached.

Nov.15,2019 was Berta’s Chateau Dinner gala fundraiser. 30 in attendance. Net raised is \$927 and a lovely time was had by all. Thanks to the Gardening Club for their lovely centerpieces, 4 are on display inside RPL.

Upcoming events: Dec.17,2019 7pm, Florian Schantz Jazz Combo Holiday concert, Jan.25 Baby Disco fundraiser.

VIII. **Building Maintenance; HVAC/Roof** - No new updates on Grant. Awaiting initial quote from Borough vendor for roof replacement. Dan monitors NJ Library Construction Bond Grant process and status. **Tech., A/V, Ballasts** - Ballast blew 11/19/19 during school tour. Dan

opened the doors and aired out the fumes. Borough was advised. Borough is to repave portions of front parking lot, center.

**Approval of Minutes and Consent Agenda:**

Amanda made a motion to accept the Consent Agenda. Susan Rakosi Rosenbloom asked to remove Section IV. Copier Fees from the Consent Agenda so that the issue could be discussed separately.

A discussion ensued about the cost of toner, paper, service of machines and the need for significant signage before the prices rise after January 1. Amy Geisel made a motion to increase the cost to \$.25 per black and white copy. Linda Schaefer seconded and the motion passed.

Amy Geisel made a motion to accept the Consent Agenda and Susan Rakosi Rosenbloom seconded. Karen Marcus and Anne Siebecker abstained on that portion of the vote on the Consent Agenda regarding the Minutes. The motion passed.

**Regular Agenda:**

Friends of the Library: Baby Disco returns on January 25, 2020 thanks to Jessica and Mike Einreinhof. Dan spoke about the Friends potentially sponsoring a Jazz Café Series in the spring 2020. Three different jazz groups would be hired to play on Sunday afternoons, while building is normally closed. No admission would be charged. Discussion ensued. Amy Geisel made a motion to authorize the director to spend up to \$4500 for the three concerts from the Friends account, in anticipation of the Friends voting to authorize the spending at their next meeting, January 8, 2020. Susan Rakosi Rosenbloom seconded and the motion passed..

Fundraising: The fundraising committee, comprised of Linda, Beth, Anne and Dan, met and discussed options for fundraisers including a Food Fare, to be held outside in April/May. Restaurants in town would donate. Another idea was an Election Day Soup Sale with muffins. The committee will meet again in January.

**Public Hearing:**

Karen Marcus made a motion to come out of Open Session at 8:20pm and Susan Rakosi Rosenbloom seconded. The motion passed. There were no comments. At 8:22, Amy BG made a motion to come out of public session and Beth Conroy seconded. The motion passed.

**Board Comments:**

Amy BG congratulated Linda Schaefer on her election to the town council. Discussion ensued. The Borough Attorney confirmed that Linda will abstain from budget votes that involve/impact upon the Library to avoid any conflicts of interest.

Annual Association Meeting: December 9, 7:30 PM. Amanda Beth and Ed are up for re-election. Discussion ensued about the Agenda, Minutes, Voting methods. All members are urged to attend. Anne expressed confusion over the proposed amendment to ByLaws. Discussion ensued. AmyBG urged Anne to draft language and bring to the Annual Meeting.

Mailing with proposed wording for joining the Association was discussed.

**Director's Report:** Dan thanked the Friends for the purchase of two new book carts. The library hosted 22 members of the Pals Plus community to a presentation concerning teen brain development. Suggestions for future teen programs included DIY, Game Night.

Dan mentioned that he would be out of the library from November 27 to December 4.

Amy BG asked that Board members look at the Employee Handbook for glaring omissions or errors ahead of the January 2020 meeting. Susan mentioned use of gender neutral pronouns throughout. AmyBG will bring back to ProBono Employment attorney who drafted Handbook. AmyBG wished everyone a Happy Thanksgiving with a reminder of the Annual Association meeting on December 9 at 7:30 PM.

At 9:00 Karen Marcus made a motion to adjourn and Anne Siebecker seconded. The motion passed.

The next regularly scheduled meeting of the Ringwood Public Library Board of Trustees will be held on Monday, January 27, 2020 at 7:30 PM.

Respectfully submitted,  
Karen Marcus  
November 28, 2019  
Approved Jan.27,2020