

**TRIBUTE DONATIONS**

The Ringwood Public Library gratefully accepts donations in memory of, or in honor of friends or relatives. All contributions will be used to purchase books or audio-visual items for our collection, and will serve as living tributes to be used by the entire community for many years. This is a very special way to perpetuate someone's memory or honor a special person, event or day.

A donation of any amount is appreciated, and donations of \$25.00 or more will be recognized with a special bookplate inside the selected volume. In addition, memorial donations of \$150.00 or more will be recognized with an engraved leaf on our Tree of Knowledge which hangs in the lobby.

An acknowledgement will be sent to the family of the person remembered or directly to the person you are honoring. The donor will be sent an official receipt for this tax deductible donation.

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Date \_\_\_\_\_

Enclosed is my donation of \$ \_\_\_\_\_

This donation is in memory of \_\_\_\_\_

This donation is in honor of \_\_\_\_\_

An acknowledgement should be sent to: *(Please indicate relationship to deceased or person or event to be honored.)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Donor's Name: \_\_\_\_\_

Donor's Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Special instructions, if any \_\_\_\_\_

Make your check payable to Ringwood Public Library and drop it off or send it along with this form. Thank You!